e Card

Standard Interactive Order Form

Easy as 1 - 2 - 3 !

STEP 1: Your Information (*Please Print Clearly!*)
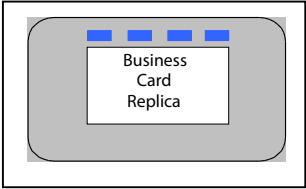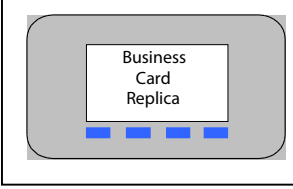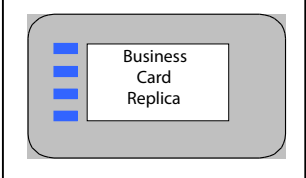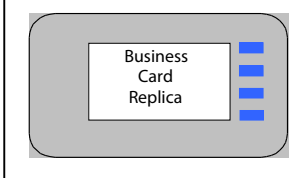
First Name: _____

Middle Initial: _____

Last Name: _____

Company: _____

Address 1: _____

Address 2: _____

City: _____

State: _____ ZIP: _____

Telephone: _____

FAX: _____

e-mail: _____

(Leave Blank for Standard Matte Label)

Traditional:
Space-Saving:

Glossy Label:

STEP 2: Select *e Card* Style and Options

○ Traditional (40B)

○ Space-Saver (50MB)

○ Matte Label

○ Glossy Label

○ Jewel Case

STEP 3: Payload Screen Information

a.) Action Key Location: Top/Bottom/Left/Right (Circle One Below)

○ Top

Business
Card
Replica

○ Bottom

Business
Card
Replica

○ Left

Business
Card
Replica

○ Right

Business
Card
Replica

b.) Select Action Key Shape:

c.) Select Action Key Quantity:

○ Square Corners

○ Round Corners

# of Action Keys:

d.) Action Key Types:

Action Key #1 Type:
(See Page 3)

Action Key #2 Type:
(See Page 3)

Action Key #3 Type:
(See Page 3)

Action Key #4 Type:
(See Page 3)

Action Key #5 Type:
(See Page 3)

e.) Action Key Hypertask Assignments:
(A "Hypertask" is the Action or Outcome of Selecting an Action Key)

Action Key #1
Hypertask (see Pg. 3)

Action Key #2
Hypertask (see Pg. 3)

Action Key #3
Hypertask (see Pg. 3)

Action Key #4
Hypertask (see Pg. 3)

Action Key #4
Hypertask (see Pg. 3)

d.) Action Key Color(s):

Action Key Colors:
(See page 3)   #1   #2   #3   #4   #5

Action Key Description Options

Please Keep Action Key Descriptions to 4 Words of 20 Characters or Less.

Examples:
Link to Website
Install Adobe Acrobat
View Product Catalog
Run Product Demo
Access Google Search

Action Key Hypertask Examples

Identify Each Hypertask by Hyperlink or Action:
Hyperlinks *Identify an Internet Location/Destination*
Actions *Identify a Software Task on the* **e Card**

Examples:
HYPERLINK   http://www.yourwebsite.com
ACTION   "Run File 'myproductcatalog.pdf' on the **e Card**"
ACTION   "Run File 'myproductdemo.dcs' on the **e Card**"
ACTION   "Run Adobe Acrobat Install File 'rp505enu.exe' on the **e Card**"
HYPERLINK   http://www.google.com

Action Key Color Options

Select colors by Row and Column.

Examples:
Black is A1
White is E8
Red is C1
Blue is B6

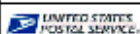| FedEx | Fedex Priority Overnight (10:30am next day) | ○ |
	Fedex Standard Overnight (3:00pm next day)	○
	Fedex 2Day (4:30pm in 2 business days)	○
	Fedex Express Saver (4:30pm in 3 business days)	○
	Fedex Ground (3 to 7 business days)	○
UPS	UPS Next Day Air (12:00 noon next day)	○
	UPS Next Day Air Saver (4:30pm next day)	○
	UPS 2nd Day Air (End of day, 2 days)	○
	UPS 3 Day Select (end of day, 3 days)	○
	UPS Ground (3 to 7 business days)	○
AIRBORNE EXPRESS	Airborne Express Express	○
	Airborne Express Next Afternoon	○
	Airborne Express Second Day	○
	Airborne Express Ground	○
UNITED STATES POSTAL SERVICE	USPS Express Mail (Overnight)	○
	USPS Priority Mail (2 days)	○
	USPS Parcel Post (5 days)	○

FAX or E-Mail Completed Form To:

Attach a full color copy of your business card when you e-mail.
Mail a copy of your business card when you fax.
(You may FAX a copy of your business card for quotation purposes only.
No work will commmence until the actual business card is received.)

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